WESTLAW HK USER GUIDE

LEGAL RESEARCH JUST GOT EASIER

Westlaw HK

THOMSON REUTERS

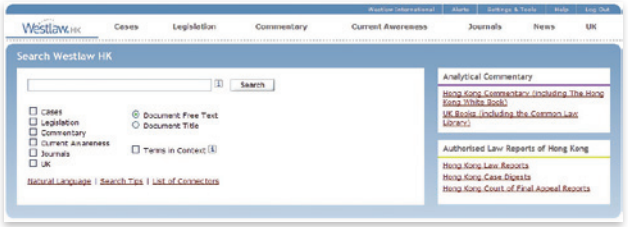
GETTING STARTED

Signing On

- Go to www.westlaw.com.hk or http://login.westlaw.com.hk
- Enter your Username and Password
- Enter your Client ID, this can be any characters of your choice to identify the research you are doing

Welcome Page

Search for case law, legislation, commentary, current awareness, journals, and UK materials.



Searching

Search across material types either using free text terms or the title of each document.

- Type your term(s) into the search field with or without connectors
- Select the content you wish to search
- Choose whether to search every word in the document (free text) or just the title
- Choose whether to display **Terms in Context** within your results list
- Click **Search**

Search Methods

Every search box supports "terms and connectors" functionality. This means that each search term you enter is treated as a separate word. If you enter words using no connectors Westlaw HK will automatically connect the words using an "AND" connector and return all documents where your terms appear.

Connectors you can use on Westlaw HK:

Connector	Symbol	Retrieves
AND	& (or a space)	Search terms in the same document: "trade & mark & registration"
OR	Or	Either search term or both: "car or automobile"
Phrase	" "	Search terms appearing in the same order as in the quotation marks: "fiduciary duty"
Grammatical Connectors	/s	Search terms in the same sentence: "nuisance /s smell"
	/p	Search terms in the same paragraph: "hearsay /p admissibility"
	+s	The first term preceding the second within the same sentence: "burden +s proof"
	+p	The first term preceding the second within the same paragraph: "right +p counsel"
Numerical Connectors	/n	Search terms within "n" terms of each other (where "n" is a number): "person /3 jurisdiction
	+n	The first term preceding the second by "n" terms (where "n" is a number): "capital +3 punishment"
BUT NOT	%	Documents not containing the term or terms following the % symbol: "taxation % income" Use the % connector with caution. It may cause relevant documents to be excluded from your search result.
ROOT EXPANDER	!	To search for terms with multiple endings use the ! Character. For example: object! Will retrieve object, objected, objection, objecting, objectionable.
UNIVERSAL CHARACTER	*	To search for words with variable characters, use the * character. When you place the universal character within a term, it requires that a character appear in that position. For example, withdr*w will return withdraw and withdrew.

Natural Language

This search facility does not use "terms and connectors" but allows you to describe your issue in plain English, for example *must a manufacturer disclose the side effects of a drug?*

When you use Natural Language, you retrieve a maximum of 100 results. This search ranks the documents in order of relevance. The most relevant portion of each document is also highlighted in green.

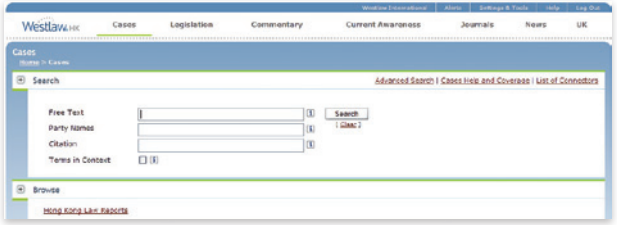
CASE LAW

Basic Search

Select the **Cases** link from the top of the screen.

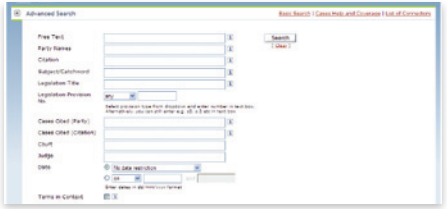
Retrieve cases by entering Free Text, Party Name or Citation in the appropriate field.

You can combine any of these fields for a more refined search.



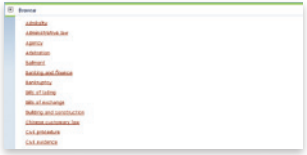
Advanced Search

Enables you to further refine your search to court, date or subject area. Legislation, as well as cases cited in document can also be entered to filter your results.



Browsing

Select to browse Full Text Reports, Digests and Unreported Judgments by subject or by year.



Cases are listed in the browse area and provide links to documents in English and Chinese.

Content

Westlaw HK gives you the easiest access to The Authorised Hong Kong Law Reports & Digest along with Hong Kong Unreported Judgments, and The Authorised Hong Kong Court of Final Appeal Reports.

Cases in PDF

Our extensive PDFs of case law (back to 1905) allow you to download court room quality copies of the printed reports.

Status Icons

These appear within your result list and at the top of the case document to immediately indicate the status of a case.

- – Negative Judicial Treatment
- – Positive or Neutral Judicial Treatment
- – Mixed or Mildy Negative Judicial Treatment

Case Analysis Documents

The best place to start when looking for relevant case law. Each Case Analysis document contains the following information (where applicable)

- Where Reported
- Case headnotes or digests of the case facts and decision
- Direct history of case
- Cases Cited
- Subsequent cases which have cited your case (and whether they have treated it favourably or not)
- Related cases

Each document includes links to access full text reports for the case.

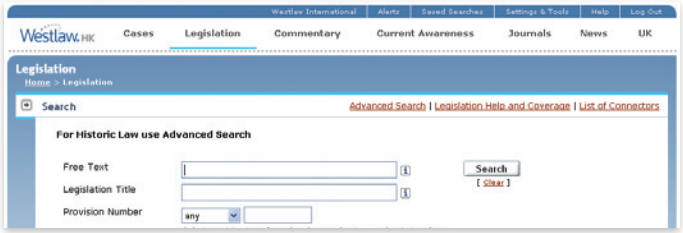
LEGISLATION

Advanced Search

Select the **Legislation** link from the top of the screen.

Retrieve cases by entering Free Text, Legislation Title (with or without Provision) in the appropriate field.

You can combine any of these fields for a more refined search

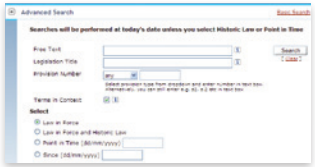


Advanced Search

Enables you restrict your search to current legislation or expand it to include legislation that is no longer in force.

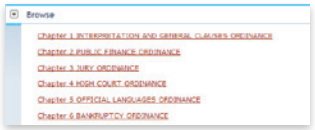
Point in Time

Enables you to see how a piece of legislation stood at a particular date in the past.



Browsing

Browse by Title or Chapter Number. Links will take you into specific chapters and sections of the Legislation. Use navigation arrows within the document to browse through different historical versions of provisions. Previous and next Provision links navigate users through each section.


Browse
Chapter 1 INTERPRETATION AND GENERAL CLAUSES ORDINANCE
Chapter 2 PUBLIC FINANCE ORDINANCE
Chapter 3 JURY ORDINANCE
Chapter 4 HIGH COURT ORDINANCE
Chapter 5 OFFICIAL LANGUAGES ORDINANCE
Chapter 6 BANKRUPTCY ORDINANCE

Content

Contains all Hong Kong Special Administrative Region Ordinances, Subsidiary Legislation and selected constitutional documents currently in force. Legislation that is enacted, but not yet in force is also included. Historic versions of legislation documents are also available back to 1997.

Status Icons

- – Superseded
- – Amendment(s) Pending
- R – Repealed or Omitted as Spent

Arrangement of Provisions

Details all of the provisions within a piece of legislation enabling you to link directly to any section.

Westlaw HK
Cases
Legislation
Commentary
Current Awareness
Journals
News
UK
Legislation
Documents on Westlaw HK
HKO Cap. 553B, SUB.LEG.
ELECTRONIC TRANSACTIONS (EXCLUSION) ORDER (CAP. 553B, SUB.LEG.)
Arrangement of Provisions
Whole Document
Empowering Empowering section
s.1 Section 1 (Omitted as spent)
s.2 Section 2 Provisions excluded from application of section 5 of Ordinance
s.3 Section 3 Provisions excluded from application of section 6 of Ordinance
s.4 Section 4 Provisions excluded from application of section 7 of Ordinance

Analysis

Westlaw HK provides analysis for sections of ordinances or subsidiary legislation, which identifies all historical versions of the legislation.

PDF Versions

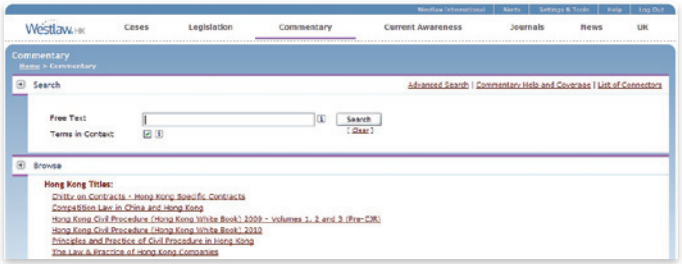
PDF versions of all legislation in English and Chinese are available to download, exactly as available exactly as available from the Government of the Hong Kong SAR. Sections can be downloaded individually or as part of a combined document.

COMMENTARY

Basic Search

Select the **Commentary** link from the top of the screen.

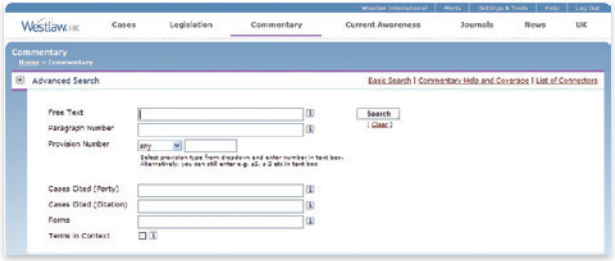
Retrieve documents from selected titles by placing terms into the Free Text field.


Westlaw HK
Cases
Legislation
Commentary
Current Awareness
Journals
News
UK
Commentary
Search
Advanced Search | Commentary Help and Coverage | List of Connectors
Free Text
Terms in Context
Search
Browse
Hong Kong Titles:
Civility on Contracts - Hong Kong Specific Contracts
Competition Law in China and Hong Kong
Hong Kong Civil Procedure (Hong Kong White Book) 2009 - Volumes 1, 2 and 3 (Pre-CBK)
Hong Kong Civil Procedure (Hong Kong White Book) 2010
Principles and Practice of Civil Procedure in Hong Kong
The Law & Practice of Hong Kong Companies

To search only one title from within your subscription first click on the title name and then perform your search.

Advanced Search

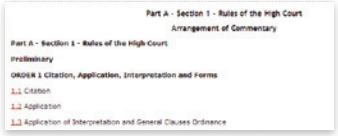
Enables you to refine your search by entering a paragraph number, cases cited or form name/number.



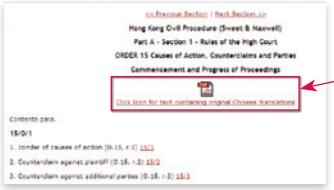
Browsing

Select a commentary title to see the contents page for that text and then select to browse through Chapter, Part or Table of Contents.

Browse
Part A - Section 1 - Rules of the High Court
Part A - Section 2 - Practice Directions
Part B - Court of Final Appeal
Court Forms Appendix A to Rules of the High Court
Part C - Court Fees


Part A - Section 1 - Rules of the High Court
Arrangement of Commentary
Part A - Section 1 - Rules of the High Court
Preliminary
ORDER 1 Citation, Application, Interpretation and Forms
1.1 Citation
1.2 Application
1.3 Application of Interpretation and General Clauses Ordinance

Each commentary title enables seamless linking to all the Hong Kong and UK case law and legislation cited in the text. Simply click the link to view the document. You can quickly navigate back from the case/legislation to the commentary document using the 'Recent' dropdown at the top of the screen, just like flicking from book to book.


Hong Kong Civil Procedure (Sweet & Maxwell)
Part A - Section 1 - Rules of the High Court
ORDER 15 Causes of Action, Counterclaims and Parties
Commencement and Progress of Proceedings
Click icon for text containing original Chinese translations

Chapter PDF documents are also available

Recent documents feature

For more information or guidance call Customer Support (local office hours) **+852 3762 3242**, or **001 800 093 78529** for 24 hr support. Alternatively email **training@westlaw.com.hk**

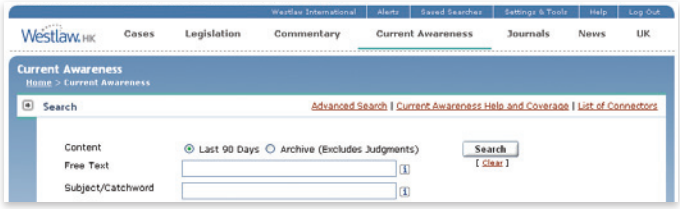
CURRENT AWARENESS

Basic Search

Select the **Current Awareness** link from the top of the screen.

Retrieve Current Awareness abstracts by subject or using free text search terms.

You can select to search the Last 90 Days or our Archive of material



Advanced Search

Enables you to enter a date restriction to refine your search.

Browsing

Select whether to browse through the Last 90 Days or Archive. You can browse by date, document type or subject area.

Browse
Last 90 Days:
Most Recently Added, By Document Type, By Subject
Current Awareness: Archive:
By Document Type, By Subject
Latest Judgments: Last 90 Days:
All Judgments, English Judgments, Chinese Judgments

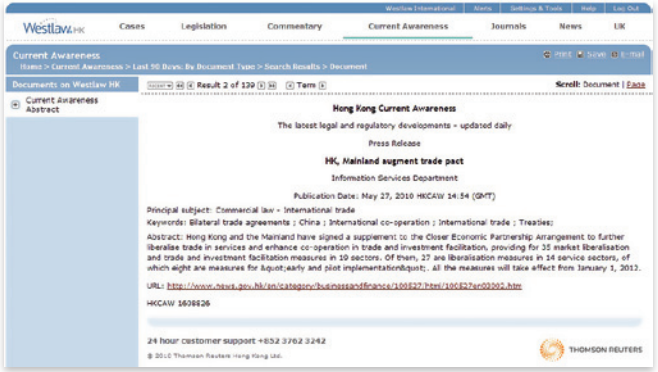
Content

Includes cases, legislation and legal developments contained in or represented by official publications, press releases and legal news.

Unreported judgments from the last 90 days are available in Current Awareness. Older cases are retrievable from the Cases section.

Current Awareness Abstract

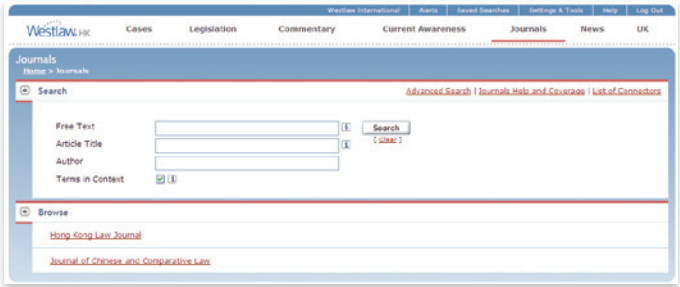
Provides more information about the development including an abstract, subject and keywords, reference information and links to other publications where relevant.


Westlaw HK
Cases
Legislation
Commentary
Current Awareness
Journals
News
UK
Current Awareness
Home > Current Awareness > Last 90 Days: By Document Type > Search Results > Document
Documents on Westlaw HK
Result 2 of 139
Term
Scroll: Document | Page
Current Awareness Abstract
Hong Kong Current Awareness
The latest legal and regulatory developments - updated daily
Press Release
HK, Mainland augment trade pact
Information Services Department
Publication Date: May 27, 2010 HKCAW 14:54 (GMT)
Principal subject: Commercial law - International trade
Keywords: Bilateral trade agreements ; China ; International co-operation ; International trade ; Treaties;
Abstract: Hong Kong and the Mainland have signed a supplement to the Closer Economic Partnership Arrangement to further liberalise trade in services and enhance co-operation in trade and investment facilitation, providing for 35 market liberalisation and trade and investment facilitation measures in 10 sectors. Of them, 27 are liberalisation measures in 14 service sectors, of which eight are measures for "early and pilot implementation". All the measures will take effect from January 1, 2012.
URL: http://www.news.gov.hk/en/category/businessandfinance/100527/html/100527en03002.htm
HKCAW 1609826
24 hour customer support +852 3762 3242
THOMSON REUTERS

JOURNALS

Basic Search

Select the **Journals** link from the top of the screen. Retrieve Journal articles by searching Free Text, Article Title, or for a Specfic Author.

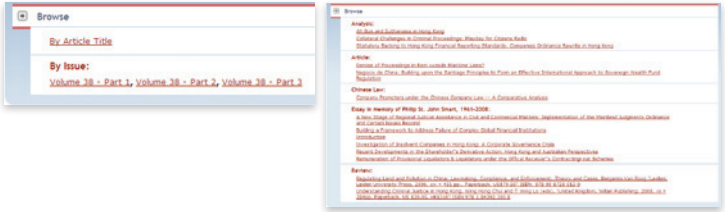


Advanced Search

Enables you to enter additional information to further refine your search such as journal title or publication year.

Browsing

Select a journal and then a year to browse. View all articles published in that year alphabetically by article title or continue browsing by issue.



Content

Full-text articles from Journals including the Hong Kong Law Journal published by Sweet & Maxwell, which focus on Hong Kong and Chinese legal issues and related issues of international law. Coverage begins in 1997.

Journals
Full Text Article
Hong Kong Law Journal
2008
China's Ratification of the Convention on the Rights of Persons with Disabilities: The Implications for Hong Kong
Carole J. Petersen

Additionally all cases and legislation citations will link to the corresponding Hong Kong or UK documents.

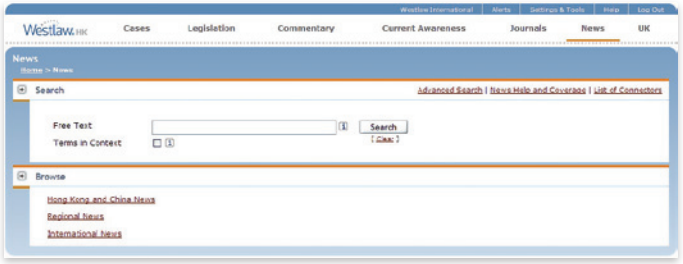
Also footnote links open an on-screen footnote display for easy reference.

NEWS

Basic Search

Select the **News** link from the top of the screen.

You can search across News information using free text terms.

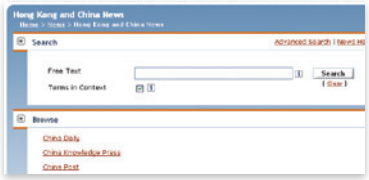


Advanced Search

Enables you to refine search by selecting only to search the headlines, subject area, specific publication or author and add a date restriction.

Browsing

Browse to find a particular publication or group of publications to search (local, regional or international).



Content

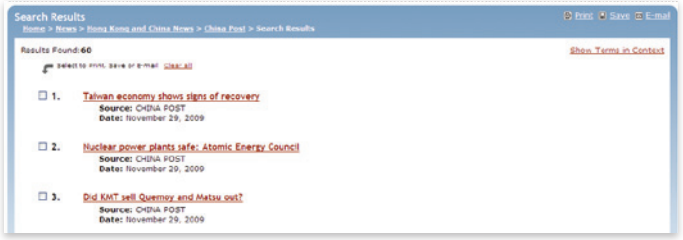
Includes content from Hong Kong and China news sources, along with regional and international news databases.

News Documents

Each article is a separate document and includes a word count and Index References including Subject, Company, Industry and Language.

Indexing

All news articles are indexed by subject, industry, region, language and keywords to enable advanced searching.


Search Results
Results Found:60
Show Terms in Context
1. Taiwan economy shows signs of recovery
Source: CHINA POST
Date: November 29, 2009
2. Nuclear power plants safe: Atomic Energy Council
Source: CHINA POST
Date: November 29, 2009
3. Did KMT sell Quemoy and Matsu out?
Source: CHINA POST
Date: November 29, 2009

News
Documents on Westlaw HK
News Article
Result 1 of 60
Term
Scroll: Document | Page
11/29/09 China Post (Fg. Unavail. Online)
2009 WLNR 24088934
CHINA POST
Copyright © 2009 China Post, Source: The Financial Times Limited
29 November 2009
Taiwan economy shows signs of recovery
Taiwan's economy has shown signs of stable growth for the first time in 18 months as a general monitoring indicator for business conditions swung to a green light in October, up from the blue light in previous months that indicates slowdown, for the first time since May 2008.
Officials at the Cabinet-level Council for Economic Planning and Development (CEPD) said yesterday the improved economic performance was reflected mainly in strong industrial production, imports of machinery and electrical machinery equipment, and sustained strong stock market performance last month.
According to the statistic data compiled by the CEPD, the total score of monitoring indicators rose sharply by 8 points to 20

UK

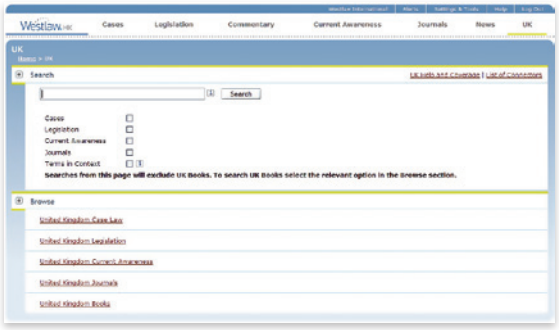
General Search, Browse and Document Display

Most features for UK content are identical to those on HK content. For general guidance please refer to the earlier sections of this guide. Here we outline UK specific differences.

Accessing UK Content

Select the **UK** link at the top right hand side of the screen.

From the UK page you can search or browse all UK content. However we recommend drilling down into a particular content type for a more targeted and effective search of specific fields (e.g. Citation).



Current Awareness

UK Current Awareness, very similarly to Hong Kong Current Awareness, provides abstracted articles but also links to cases and legislation cited in the abstracted documents.

Journals

UK Journals benefits from over 100 full text Journals which function as per Hong Kong Journals. The Legal Journals Index is unique to the UK content. This is a searchable archive of article abstracts from hundreds of legal journal sources, with links to the full text where available.

UK Cases

Full Text Law Reports

Westlaw HK contains UK court decisions, beginning in 1220 from:

- The Law Reports series published by the Incorporated Council of Law Reporting for England and Wales
- The Weekly Law Reports and Industrial Cases Reports
- Session Cases published by the Scottish Council of Law Reporting
- The English Reports
- Sweet & Maxwell Law Reports
- Full text transcripts covering the House of Lords, Court of Appeal, plus selected High Court and Tribunal Judgments back to 1999

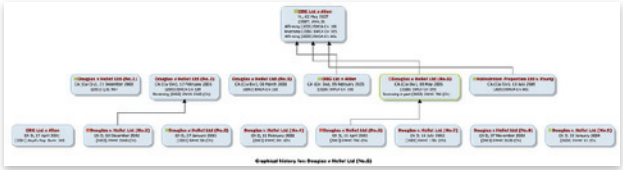
PDFs are available of Official Law Reports (Archive dates back to 1865), and selected other reports.

UK Case Analysis

Westlaw HK provides extensive digests of UK cases including cases from the All England Law Reports and distils the key points of law and decisions from the case. This also provides the Appellate History, Cases Cited, Cases Citing this Case, Legislation Cited, as well as Journals and Commentary Citing.

List, Graphical and Tabular Views

Westlaw HK provides UK case history in list, tabular and graphical views to enable you to clearly understand the case history in whichever way you find simplest.



UK

UK Legislation

UK Legislation includes the following unique features:

Prospective Law

With this key new enhancement to our legislation you will be able to see how Acts and SIs will look in the future without the need to cross-reference amending provisions.

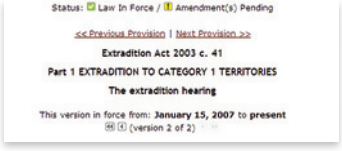
New Status Icons

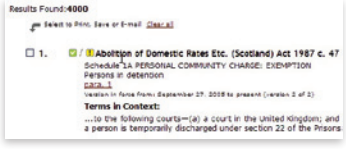
We've introduced four new status icons to help you quickly identify the status of a provision. They now appear next to search results, in the text of legislation, in the Arrangement of Provisions, in PDFs of Acts and SIs and in your alerts.

- Prospective Law – how the provision will look in the future
- Provision is not yet in force
- Provision is partially in force
- Provision is fully in force

These will supplement our existing icons, which you will continue to see as below.

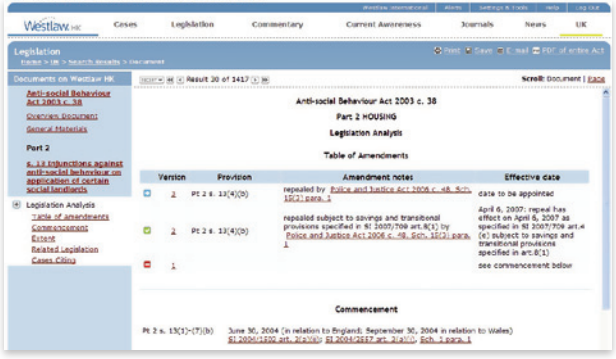
- Provision has been superseded
- Provision has been repealed
- Provision has amendments pending





Legislation Analysis

Extended Analysis of the provision you are viewing is available from the left hand side of the screen, providing detail on Amendments, Commencement, Extent, Related Legislation, Cases Citing this legislation and further similar content.



Overview and General Materials

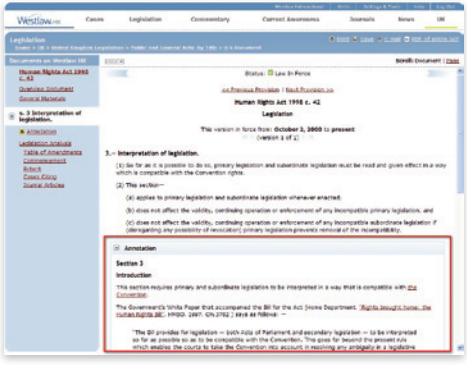
At the Act/SI level you can see analysis covering all provisions, which includes: Prospective law, Commencement, Modifications, Citator, SI's made under an Act, Definitions, Related Legislation, Cases Citing, Journal Articles etc.

UK

UK Annotated Statutes

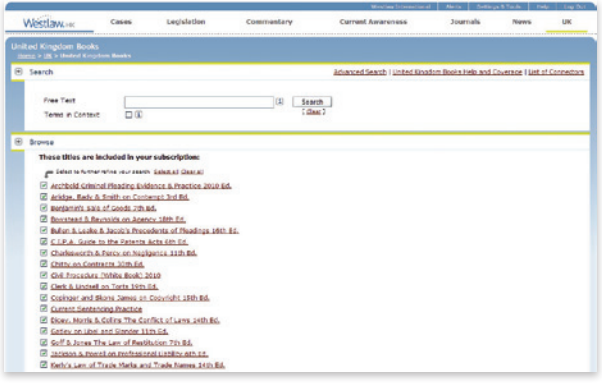
You can find UK Annotated Statutes on Westlaw HK by searching or browsing to the specific legislation you need in the United Kingdom Legislation section. Icons within search results and Arrangement of Act/SI documents indicate where annotations are available.

UK Annotated Statutes can be accessed from within the legislation documents where available. Simply scroll to the bottom of the document to find the annotations box and click the down arrow to open.



UK Books

Westlaw HK includes a broad collection of over 27 authoritative UK books including the Common Law Library and other major works. To access these you need to browse to the United Kingdom Books section. Here you can select which books to search or browse. Please note the list indicates which books are in and out of your subscription. You may be charged for accessing content out of your subscription.



UK Books on Westlaw HK are extensively referenced from UK Case Analysis documents and wherever they are cited in Westlaw HK a link to book is present.

UK Books can be easily browsed in the same way as Hong Kong Commentary.

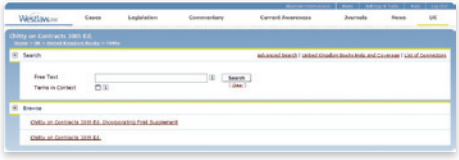
UK

THE COMMON LAW LIBRARY

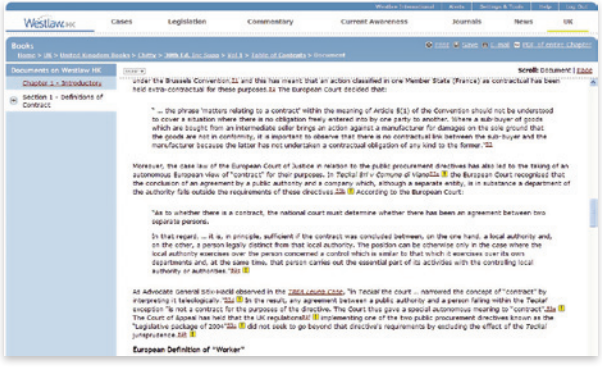
In the UK Books section users can find titles from the Common Law Library. These titles carry added functionality:

Merged Version

As well as delivering a version identical to the printed copies Westlaw HK also provides a version where main works and supplements have been merged into one consolidated text eliminating cross-checking.



The icons in the consolidated version indicate that a paragraph or footnote contains merged text from the supplement.



Navigation

All the navigation tools including the indexes and tables from the book have been replicated online providing a familiar environment.

Direct Links to Primary Law

Direct links from references in the text to up-to-date, consolidated primary law sources available on Westlaw HK.

Search and Browse

Use the Advanced Search to locate a specific paragraph number or form from within a specific book or across the entire library.

Reference in Context

Hover over the paragraph number in any table within the Common Law Library to open up a text box indicating the chapter name and paragraph title.

Footnote

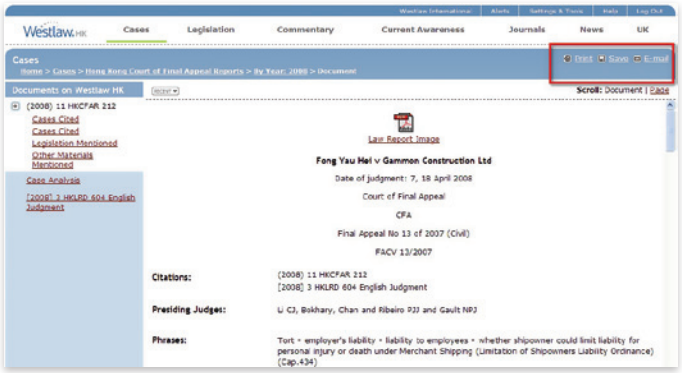
Click the footnote number to display the footnote alongside the main text.

Print, Download or E-mail

Westlaw HK's intuitive functionality enables sections to be printed, downloaded or e-mailed. Additionally, you can select and print multiple search results.

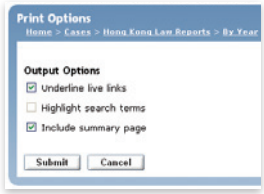
PRINT, SAVE AND EMAIL

Open any document on Westlaw HK and you will have the option to print, save or email. Select your chosen option by clicking the relevant link located in the top right-hand corner of the screen.



Print

- Click **Print** in the top right-hand corner
- Select your preferred **Print Options** and **Output Option(s)**
- Click **Submit**

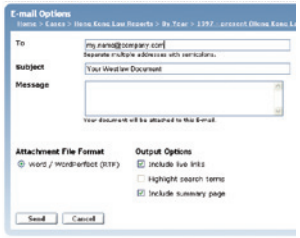


Save

- Click **Save** in the top right-hand corner
- Choose either **PDF** or **Word RTF** (rich text format)
- Click **Submit**

Email

- Click **Email** in the top right-hand corner
- Enter the email address of the recipient(s)
- Choose either **PDF** or **Word RTF** (rich text format)
- Select your preferred **Output Option(s)**
- Click **Submit**



Print Full Text Legislation PDFs

There are two options available:

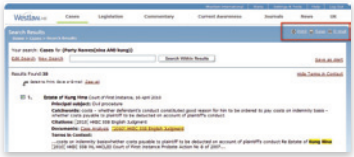
1. From the Legislation browse list, click the **PDF** icon
2. Click the **PDF of entire Act** link in the top right-hand corner of any legislation document

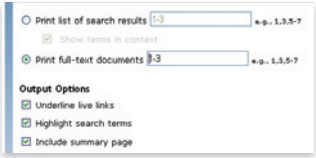
Printing Sections from Arrangement of Provisions

You can print individual sections of Provisions by selecting the relevant boxes on the left-hand side and clicking print.

Print, Save or Email Selected Results

Once you have run a search, use the checkboxes next to the results to select the documents you wish to print, save or email. Now click the appropriate icon in the top right-hand corner.





ALERTS

Alerts

Westlaw HK Alerts make it easy to stay up to date on news and legal developments of interest to you.

There are two ways to create an alert on Westlaw HK.

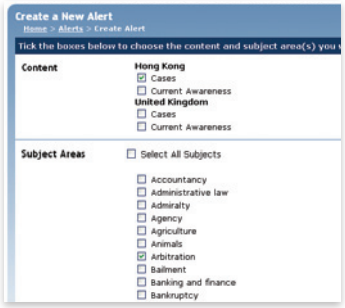
Specific Search Term Alert

After you have run a search, click the **Add to Alerts** link toward the top of the results screen. This is the best way of targeting specific items, topics, people or documents to monitor. This can be done after any search.

Subject Alert

To be updated on all new developments in your chosen subject areas:

- Select the **Alerts** link
- Click the **Create a New Alert**
- Select the type of content and subject areas on which you wish to received updates
- Click **Next** at the bottom of the screen to be taken though to the **Manage this Alert Screen**.



Manage This Alert

You will be taken to the **Manage this Alert** screen where you can give your Alert a name, choose the frequency and select the format in which you wish to receive your results.